

### Other Services offered by the Public Trustee

1. Financial advances for school fees, maintenance, medical expenses etc	<ul style="list-style-type: none"> <li>• Written request for advance from the parent/ guardian/ widow/ widower/children</li> <li>• Documentary evidence to support request for payment</li> <li>• Guardianship certificate where a minor has no surviving parent</li> </ul>	Nil	5 days
2. Custodian Trusteeship	<ul style="list-style-type: none"> <li>• Court Order</li> <li>• Written will or Trust Deed</li> <li>• Title documents</li> <li>• Letter of request</li> </ul>	<ul style="list-style-type: none"> <li>• 1% on original amount on acceptance of Trust</li> <li>• 2% of the gross income</li> </ul>	Continuous
3. Payment of Civil Servant Group Accident claims (CSGA)/accident Compensation/ insurance compensation/Work Injury Benefits under WIBA	<ul style="list-style-type: none"> <li>• Report of Death Form (signed and witnessed)</li> <li>• Two certified copies of death certificate</li> <li>• List of heirs from the Deputy County Commissioner</li> <li>• Letter from the employer confirming name and address of next of kin</li> <li>• 2 certified copies of ID cards/birth certificates</li> <li>• Appearance of all beneficiaries before an authorized officer and presentation of passport size photographs, original death certificate, ID cards and/or birth certificates for verification</li> </ul>	Nil	30 days
1. Issuance of Estate Duty Certificates	<ul style="list-style-type: none"> <li>• Completed, signed and sworn estate duty forms</li> </ul>	Kshs.500.00	1 day